MINUTES OF THE 16th /2024 EXECUTIVE COMMITTEE MEETING OF ISLAMABAD CHAMBER OF SMALL TRADERS AND SMALL INDUSTRIES HELD ON MONDAY 30TH JANUARY 2024 AT 11:00 AM AT CHAMBER OFFICE

The SIXTEEN meeting in 2024 of Islamabad Chamber of Small Traders and Small Industries (ICSTSI) Executive Committee was held on 30-01-2023 at 03:00 PM at Conference Hall of (ICSTSI) office, 2nd Floor RDF center 31 Mauve area G-9/1 Islamabad under the Chairmanship of Tahir Arain Executive Member (ICSTSI).

The list of the members attended the meeting is enclosed at Annex-I

Agenda Item No. 1:

Mr. Khaleel Ahmad, Secretary General declared that the quorum of the meeting was in order therefore, the meeting started with the recitation from the Holy Quran by Mr. Jamil Qureshi, member executive committee.

Agenda Item No. 2:

Mr. Jamil Qureshi, member executive member prayed for the relatives of the members Islamabad Chamber of Small Traders and Small Industries (ICSTSI) who had passed away during the last month as below.

Agenda Item No. 3:

President Mr. Sajjad Sarwar in his welcome address thanked all the executive members for attending Sixteen monthly Executive Members meeting. The President apprised the executive members about the performance of indoor and outdoor events organized by the different Committees in the last one month and appreciated them. The upcoming programs were also informed by President.

Agenda Item No. 4:

The President took up for consideration the fourth item on the agenda.

Resolved that the minutes of the previous executive committee meeting held on 18th December 2023 were confirmed and declared carried without dissent.

Agenda Item No. 5:

Mr. Sajjad Sarwar, President briefed the members about activities and progress report of last month including visit of Ambassadors, different government officials and discuss the issues related to different traders and members of Islamabad Chamber of Small Traders and Small Industries. Apart from this, represented the Chamber in various, diplomatic, and private seminars and conferences. The members appreciated the efforts of his team.

Agenda Item No. 6:

Hon Vice President Syeda Wajida Saleem, Brief the executive Members about Chamber Delegation VISIT to Spain

Agenda Item No. 7:

Mr. Jamil Qureshi Executive member asked about the renewal 2024-25. The secretariat answered that it will be starting from 15 Feb 2024. Executive members also suggest that the minutes of meetings need to be shared with the executive WhatsApp Group. Jamil Qureshi also Congrats President Sajjad Sarwar on victory in FPCCI election 2024-25. He also asked the secretariat about the financial summary of last event was held in President

House.

Agenda Item No. 8:

Muhammad Tahir Arain Congrats Chairperson Diplomatic affairs Committee Syeda Wajida Saleem and Chairman Travel & Tour Committee Imran Sukhera on working on Spain Delegation tour and suggest that chamber need to be make Ramadan Celender for respected members.

Agenda Item No. 9:

Imran Sukhera Chairman Travel and Tour Committee, Rizwan Ur Rehman Siddiqui and Sher Muhammad Chairman Sustainable Committee Congrats President Sajjad Sarwar on great victory in FPCCI election. He said it's honor for ICSTSI that VP of FPCCI is from our Chamber.

Agenda Item No. 10:

Mr. Imran Sukhera Chairman Travel and Tour Committee brief the House about last month activities of committee and share the details of upcoming Chamber delegation of Spain tour.

Agenda Item No. 11:

Vote of thanks and reply to any question raised by the members by the Chair of the Meeting.

The President stated that there was no further business or other agenda items to discuss, and a vote of thanks was unanimously accorded to the President. The President responded in suitable terms and declared the Meeting closed.

Recorded By

Khaleel Ahmad Secretary General

Approved By

Sajjad Sarwar President